

**MINUTES THE SPECIAL MEETING OF THE MAYOR AND COMMITTEE OF THE
TOWNSHIP OF FRANKFORD HELD ON MAY 18, 2004.**

The meeting was called to order by Mayor Kristensen with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Committeeman Hahn, Committeeman McDowell, Attorney Laemers and Municipal Clerk, Louanne Cular.

SALUTE THE FLAG:

WORKSHOP MEETING: 6:30 PM – PERSONNEL POLICY – The committee reviewed pages 30 thru 41 of the revised policy. The next meeting will be at 6:30 pm on June 1, 2004.

7:00 PM – Joint meeting with Branchville Borough – Wastewater Treatment Facility – The Branchville Borough was present with their attorney, Glenn Kienz. The two committees discussed the final proposals on the wastewater treatment facility and the following resolution was introduced for Frankford Township:

A motion was made by Hahn to adopt the resolution as presented, seconded by McDowell. All in favor. Motion carried.

A motion was made and seconded to adjourn both Branchville Borough and Frankford Township' s meeting. All in favor. Motion carried.

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

Minutes: Regular Minutes of 5-4-04
Executive Session Minutes of 5-4-04

Licenses: Red Light Permit – James Dale

Resolutions: Resolution – Tax Collector

A motion was made by Hahn to approve the consent agenda without the red light permit and condition the resolution subject to the Tax Collector reviewing the figures, seconded by McDowell. All in favor. Motion carried. A motion was made by McDowell to approve the red light permit, seconded by Kristensen. All in favor with Hahn abstaining. Motion carried.

PUBLIC PORTION: A motion was made by McDowell to open the meeting to the public, seconded by Hahn. All in favor. Motion carried. Rich Pumphrey stated that all

is going well with the exception of one mower being down.

A motion was made by McDowell to close the meeting to the public, seconded by Hahn. All in favor. Motion carried.

COMMITTEE REPORTS: None

ORDINANCES: None
1st READING:

ORDINANCES:
2nd READING: None

OLD BUSINESS:

A. Informal Bids – Park Houses - A motion was made by McDowell to send a letter to last years contractor before accepting the new bids due to the fact that he did not complete the work and the contract is void, seconded by Hahn. All in favor. Motion carried.

B. NJ State Fair Committee - The committee would like this matter carried but to confirm that we will be using the same space as last year.

C. Heritage Development Group – There were several residents present who asked questions of the developer. The committee felt that all the residents on Phillips Road should be notified and a special meeting held in regard to this matter. The special meeting will be held on Monday, May 24, 2004 at 7:30 pm. All residents will be notified.

D. High Point Regional School Budget - A motion was made by Hahn to approve the resolution certifying the tax levy for the High Point Regional High School Board of Education budget for the 2004-2005 school year, seconded by McDowell. All in favor. Motion carried.

NEW BUSINESS:

A. Chapter 159 – Emergency Management – A motion was made by McDowell to approve the resolution, seconded by Hahn. All in favor. Motion carried.

B. Chapter 159 – Clean Communities Entitlement – A motion was made by McDowell to approve the resolution, seconded by Hahn. All in favor. Motion carried.

C. Bond Release – Lakeland Bancorp, Inc. - A motion was made by McDowell to approve the release of the bond, seconded by Hahn. All in favor. Motion carried.

D. Proposed Improvements – George Hill Rd. Section I – A motion was made by Hahn to accept the proposed improvements, seconded by McDowell. All in favor.

Motion carried.

E. Acceptance – George Hill Rd. Section I - A motion was made by Kristensen to table this matter and discuss the wash outs with Harold Pellow, seconded by Hahn. All in favor. Motion carried.

F. Bond Release – RSA Homes - A motion was made by McDowell to release the \$5,000 bond on Block 6.01, Lots 18, 19 and 20 and to also release the \$750 bond on Block 6.03, Lot 14, seconded by Hahn. All in favor. Motion carried.

G. Willowbrook Drive Right-of-way – The committee requested that a copy of Harold Pellow letter be sent to the complainant.

H. Kelly & Ward – This letter will be discussed in executive session.

CORRESPONDENCE: The following items were pulled for discussion: #25 – NJ Ride Against Aids – The committee requested that this matter be put on our Web Site. #34 – The Committee requested that the letter and disc pertaining to Stormwater Management be sent to Harold Pellow. #35 – USDA Federal Programs – send copy to Construction Office – 43 - Contractor' s Registration Act – send copy to Construction Department.

BILLS TO BE PAID - A motion was made by Hahn to approve the bills as presented except the bill for the Fire Department donation, seconded by McDowell. All in favor. Motion carried. A motion was made by Kristensen to approve the bill for the Fire Department donation, seconded by McDowell. All in favor with Hahn abstaining. Motion carried.

EXECUTIVE SESSION: A motion was made by Hahn to go into executive session, seconded by McDowell. All in favor. Motion carried. After returning from executive session, a motion was made by Kristensen to enroll John Dyksen in the State Health Benefits program with the understanding that he will pay the full cost of the benefits, seconded by McDowell. All in favor. Motion carried. A motion was made by Hahn to authorize the clerk to hire a secretary for one day per week to work in her office with the understanding that it be offered to present employees first, seconded by McDowell. All in favor. Motion carried. A motion was made by Kristensen to put Sharon Tufaro on as a permanent employee with an increase in her salary to \$11.00 per hour and to reimburse her for the zoning courses once the certifications are turned in, seconded by McDowell. All in favor. Motion carried. A motion was made by McDowell to put Maria Mascuch on as a permanent employee with no increase in salary, seconded by McDowell. All in favor. Motion carried.

PUBLIC PORTION: A motion was made by McDowell to open the meeting for public comment, seconded by Hahn. All in favor. Motion carried. No public

participation. A motion was made by McDowell to close the meeting for public comment, seconded by Hahn.

ADJOURNMENT: A motion was made by McDowell to adjourn, seconded by Hahn. All in favor. Motion carried.

Attest:

**Louanne Cular RMC/CMC
Municipal Clerk**