

**MINUTES THE MEETING OF THE MAYOR AND COMMITTEE
OF THE TOWNSHIP OF FRANKFORD
HELD ON MAY 4, 2004**

The meeting was called to order by Mayor Kristensen with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Committeeman Hahn, Committeeman McDowell, Attorney Laemers and Municipal Clerk, Louanne Cular.

SALUTE THE FLAG:

WORKSHOP MEETING: 6:30 PM – PERSONNEL POLICY – The committee reviewed the first 30 pages of the revised policy. The next meeting will be at 7:00 pm on May 18, 2004.

CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

Minutes: Special Meeting Minutes of 4-14-04
Special Meeting Minutes of 4-15-04
Regular Minutes of 4-19-04
Executive Session Minutes of 4-19-04

Licenses: Tricky Tray – Blue Ridge Rescue Squad
50/50 – Blue Ridge Rescue Squad
ABC Social Permit – Institute for Spiritual Development
Event License – Crawfish Festival – MVA Presents LLC
Off Premise Raffle - Homestead Life Enrichment Foundation
Used Car License – 1-2-3 Auto Sales
Kennel License Renewal – Tom & Ann Yates

Resolutions: Resolution – 2004 Salaries
Resolution – Municipal Clerks Week

A motion was made by McDowell to approve the consent agenda with the removal of the regular minutes of 4-19-04, seconded by Hahn. All in favor. Motion carried.

PUBLIC PORTION: A motion was made by McDowell to open the meeting to the public, seconded by Hahn. All in favor. Motion carried. Rich Pumphrey reported on a request for guardrails. The committee requested that a letter be sent explaining that there is no need for guardrails and that the problem will be looked at during the reconstruction of Perry Road bridge. Another complaint came from a resident of Willowbrook Drive and Morris Turnpike. The attorney and engineer will be reviewing this problem. The committee requested that a letter be sent to

Mark Clark.

Heritage Development Corp – John Stanley was present to request the committee approve the resolution regarding the redevelopment of the property that used to be the Methodist Manor. The committee had some questions regarding the notice requirements. The attorney will look into this matter and it will be carried to the next meeting.

A motion was made by McDowell to close the meeting to the public, seconded by Hahn. All in favor. Motion carried.

COMMITTEE REPORTS: The Park Commission requested permission to use the dumpster at the township garage. Rich Pumphrey will look into this matter. They are also looking for estimates for repairs on the houses at the Park

ORDINANCES:

1st READING: ORDINANCE 2004-03
MINUTES THE MEETING OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF FRANKFORD HELD ON MAY 4, 2004 .

AN ORDINANCE OF THE TOWNSHIP OF FRANKFORD AMENDING CHAPTER VIII, SECTION 2-47 ENTITLED FEES CHARGED FOR MUNICIPAL SERVICES

BE IT ORDAINED by the Mayor and Township Committee of the Township of Frankford, Sussex County, New Jersey, that, the General Ordinances of the Township are hereby revised such that Section 2-47 entitled “Fees” is amended as follows:

The following new Section is added to that Section:

Vital Statistics:

Burial Permit Fee	\$ 5.00
Certified Birth Certificate	\$10.00
Certified Death Certificate	\$10.00
Certified Marriage Certificate	\$10.00
Marriage License	\$28.00

This ordinance shall become effective upon proper publication and completion of all procedures required under law.

A motion was made by Hahn to approve Ordinance 2004-03 on first reading, seconded by McDowell. All in favor. Motion carried.

ORDINANCES:

2nd READING: None

OLD BUSINESS:

A. Appointments – Open Space Committee Member - A motion was made by Hahn to appoint Janet Lyons to the Open Space Committee, seconded by McDowell. All in favor. Motion carried.

B. Cross Acceptance, State Development and Redevelopment Plan - The committee would like more information on the dates and this matter will be carried.

NEW BUSINESS:

A. Frankford Fire Department – Restructure – A motion was made by McDowell to endorse the restructuring plan for the fire department, seconded by Kristensen. All in favor with Hahn abstaining.

B. Award Bids – Various roads - A motion was made by McDowell to award the bid to Morris Asphalt Co. Inc. in the amount of \$110,750.00, seconded by McDowell. All in favor. Motion carried.

C. 2004 NJ State Fair – Township Display – The committee requested that this matter be carried to the next meeting.

D. Culvermere Alliance – Property purchase request - A motion was made by Kristensen to sell the property for \$1,100.00. No second. Motion did not carry.

E. Cub Scouts – Request to use parking lot – car wash - A motion was made by Hahn to allow the scouts to use the municipal parking lot for their car wash, seconded by McDowell. All in favor. Motion carried. The Frankford Township Fire Department will be donating the water.

F. Resolution – change fund – Municipal Court - A motion was made by Hahn to rescind the previous change fund resolution for \$100 and approve another one for \$50, seconded by McDowell. All in favor. Motion carried.

G. Temporary Park employee - A motion was made by McDowell to hire Thomas Hudak Jr. in the absence of Thomas Hudak, Sr. as a temporary employee at the rate of \$10.00 per hour, seconded by Hahn. All in favor. Motion carried.

H. Pvt. Peter S. Hotalen Post 157 – Donation request - A motion was made by Hahn to approve a donation of \$300, seconded by McDowell. All in favor. Motion carried.

I. Exempt Fees - A motion was made by McDowell to waive all Construction department fees for a new roof on the Snook residence, seconded by Hahn. All in favor. Motion carried.

J. Clark Property – at the request of Rich Pumphrey, the committee asked that John Dyksen look into the possible purchase of this property that adjoins the Township property.

CORRESPONDENCE: The following items were pulled for discussion: #56 – High Point Regional High School Budget Meeting – Deputy Mayor Hann will attend. #12 – The Committee requested that we e-mail the Governor’s Office in opposition to the Contractor’s Registration Act. #2 – Proposed amendment to the Sussex County WQMP – The committee requested that this be sent to Harold Pellow. #8 – Transfer of Development Rights – The committee would like more information on this matter. #28 – Dam, Lake, Stream, Flood Control, Water Resources and Wastewater Treatment Bond Act of 2003 – The committee would like to know if there is any grant money available for private dam owners.

BILLS TO BE PAID - A motion was made by McDowell to approve the bills as presented, seconded by Hahn. All in favor. Motion carried.

EXECUTIVE SESSION: A motion was made by Hahn to go into executive session, seconded by McDowell. All in favor. Motion carried. After returning from executive session, a motion was made by McDowell to pay all bills up to \$4,500 for John Christman regarding back deductions for pension and health benefit premiums, seconded by Hahn. All in favor. Motion carried.

PUBLIC PORTION: A motion was made by Hahn to open the meeting for public comment, seconded by McDowell. All in favor. Motion carried. Rich Pumphrey reported that the Emergency Management grant that he submitted was approved for \$2,405.78. Fire Chief Konecke reported on the activities of the fire department. A motion was made by McDowell to close the meeting for public comment, seconded by Hahn.

ADJOURNMENT: A motion was made by Hahn to adjourn, seconded by McDowell. All in favor. Motion carried.

Attest:

Louanne Cular RMC/CMC
Municipal Clerk