

**MINUTES THE MEETING OF THE MAYOR AND COMMITTEE OF THE TOWNSHIP OF FRANKFORD HELD ON APRIL 16, 2007.**

The meeting was called to order by Mayor Kristensen with the opening statement that the meeting had been duly advertised and met all the requirements of the Sunshine Law. Also present were: Committeeman Hahn, Committeeman McDowell, Attorney Peter Laemers and Municipal Clerk Louanne Cular.

**ROLL CALL:**

**SALUTE THE FLAG:**

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CONSENT AGENDA: ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.
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**Minutes:** Regular Minutes of 3-29-07
Executive Session Minutes of 3-29-07
Regular Minutes of 4-3-07

**Licenses:** Used Car Lot – Lets Make A Deal
Campground – Harmony Ridge
Soil Removal – Harmony Ridge

**Resolutions:** Tax Assessor

A motion was made by Hahn to approve the consent agenda with the following changes: under the committee reports regarding the Park Commission, the \$6,000 for the field repair will be split between the school, Branchville Borough and Frankford Township pavilion account to total \$2,000 each, seconded by McDowell. All in favor. Motion carried.

**PUBLIC PORTION:** A motion was made by Hahn to open the meeting to the public, seconded by McDowell. All in favor. Motion carried. Kirk Perry was present to voice his opinion regarding the boat storage at Morris Coach Works and Off Shore Marine. Mr. Perry stated that Mr. Richard Clark, LUB Attorney had represented him in the past. Since Bill Paterson, Zoning Officer and Peter Laemers, Township Attorney had been declared to have conflicts in the past, a motion was made by McDowell to authorize the clerk to contact Mr. Clark regarding his conflict and to authorize fees to be paid to Mr. Tom Collins regarding this matter. The clerk will contact Mr. Collins. A motion was made by McDowell to close the meeting to the public, seconded by Hahn. All in favor. Motion carried.

**COMMITTEE REPORT:** No reports

**ORDINANCES:**

**1<sup>ST</sup> READING:** None

**ORDINANCES:**

**2nd READING:** None

**OLD BUSINESS:**

- A. **Pelletown Road House** – The clerk, Mayor and Attorney will be meeting with Claws on the 18<sup>th</sup> to start negotiations regarding this matter.
- B. **Branchville Sewer** – The committee requested that the clerk set up a meeting with Branchville regarding this matter.
- C. **Gypsy Moth Program** - Partnership for Drug Free NJ – The committee reviewed the ordinance that was suggested and feels that it is to strict and will not be considering it.

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D. **Personnel Policy Amendments** – Health Benefits – A motion was made Hahn to adopt the amendment “Health insurance and dental insurance will be available for employees only for all new hires effective 4/1/107. Health and dental benefits will be made available for spouse and family at the expense of the employee”, seconded by McDowell. All in favor. Motion carried.

Mileage – A motion was made by Hahn to adopt the amendment “Effective May 1, 2007 the following flat rates will be effective:

Construction Official/Building Inspector - \$1400.00 annual fee

Plumbing Inspector - \$700.00 annual fee

Electrical Inspector - \$700.00 annual fee

Zoning Officer - \$1400.00 annual fee, seconded by McDowell. All in favor. Motion carried.

- E. **Gypsy Moth** – The committee again discussed this program and will not go forward with it at this time.
- F. **5 Person Township Committee** – The committee reviewed the draft of the petition and Attorney Laemers changed minor wording. The committee requested that the clerk put this on the Web Site and make it available to the public to sign at the Municipal Office.

**NEW BUSINESS:**

- A. **Request to waive fees – Demolition Derby** – A motion was made by Kristensen to waive the fees for the Branchville Fire Department for the event license and the fire permit, seconded by McDowell. All in favor. Motion carried.
- B. **Project Alert** – The clerk explained that she had coordinated a program with the Center for Prevention and Counseling’s Sussex County Coalition for Healthy and Safe Families for Wednesday, May 9<sup>th</sup> at the Municipal Office and that the Township will provide the refreshments.
- C. **Summer Hours** – A motion was made by Hahn to approve the summer hours as presented: Closed Monday, open Tuesday thru Thursday 8:00 to 6:00 and Friday, 8:00 tot 5:00 with the DPW working Tuesday thru Friday, 6:00 to 4:00, seconded by McDowell. All in favor. Motion carried.
- D. **Donation – American Legion** – A motion was made by Hahn to make the annual donation to the American Legion for \$300 for the Memorial Day Parade, seconded by McDowell. All in favor. Motion carried.
- E. **Proposed Ordinance – EMS** – The committee reviewed that draft ordinance and the only change was from “The Township Clerk to The Township Administrator”. The committee requested that the Frankford First Responders and Blue Ridge Rescue Squad be invited to the next meeting to discuss the ordinance.

**CORRESPONDENCE:** #14 – The committee requested that a letter be sent to the Highlands Planning Council explaining that we are not interested in the TDR grants. #17 – Engaging Private Funders Seminar – the committee authorized Louanne Cular to take this seminar. #21 – A motion was made by McDowell to oppose Senate Bill 2-2463, requiring the licensing of retail businesses by municipalities, seconded by Hahn. All in favor. Motion carried.

**BILLS TO BE PAID** - A motion was made by McDowell to pay the bills as presented except for 4614 for the Fire Department, seconded by Hahn. All in favor. Motion carried. A motion was made by Kristensen to pay 4614 for the Fire Department, seconded by McDowell. All in favor with Hahn abstaining. Motion carried.

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**EXECUTIVE SESSION:** None

**PUBLIC PARTICIPATION:** A motion was made by Hahn to open the meeting for public comment, seconded by McDowell. All in favor. Motion carried. No public participation. A motion was made by Hahn to close the meeting for public comment, seconded by McDowell. All in favor. Motion carried.

**ADJOURNMENT:** A motion was made by McDowell to adjourn, seconded by Hahn. All in favor. Motion carried.

**Attest:**

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**Louanne Cular**  
**Municipal Clerk**

